

## WE ARE LOOKING FOR A FULL-TIME **SENIOR ACCOUNTANT**

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### WHO ARE YOU?

Are you passionate about smashing reporting deadlines?

Does working with Excel, systems and dashboards excite you?

Are numbers engrained in you?

#### **SOUNDS LIKE YOU SO FAR? GREAT!**

We are looking for a smart and passionate Senior Accountant that will fill a key role on the Beulah Finance Team by effectively managing all project-related accounting tasks.

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## LET'S DIG A LITTLE DEEPER TO FIND OUT IF YOU'VE GOT WHAT WE'RE LOOKING FOR.

- Performing general ledger reconciliations, inter-entity loan accounts reconciliations and manual journal entries, including month-end closing
  - Maintenance of fixed asset registers, finance files and register of guarantees
  - Preparing month-end reports for all project entities in your portfolio, including analysis of variances to budget across P/L, B/S and Cashflow.
  - Assist with the year-end audit process and all compliance requirements, including ATO and SRO audits
  - Assist with preparing all required tax returns, activity statements, financial statements and monthly shareholder reporting
  - Acting as the point of contact with external accountants
  - Providing assistance and support to the Finance Manager and Head of Finance as required
  - Manage payment and expenditure processes within designated portfolio of entities to ensure compliance with company policy
  - Provide training to junior staff as required
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## WHAT ELSE DO YOU NEED TO HAVE?

### **KNOWLEDGE, SKILLS & ABILITIES**

- 4+ years of experience in an accounting role
- Strong knowledge and application of accounting principles
- Strong proficiency in the use of Microsoft Office applications, especially Excel
- Prior experience using Xero

### **QUALIFICATIONS**

- CA qualified
- Minimum bachelor qualification with Accounting major

### **PERSONAL ATTRIBUTES**

- Deadline driven with an eye for detail
  - Takes ownership and strong in accountability
  - Strong organisational and time management skills
  - Excellent verbal and written communication skills
  - Highly collaborative and unites behind team initiatives
  - Positive attitude where no task is too big or too small
  - High-functioning with the capacity and flexibility to adapt in a fast pace entrepreneurial environment
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**WE WANT TO HEAR FROM SENIOR ACCOUNTANTS THAT DO NOT WANT TO WORK FOR AN ORDINARY PROPERTY DEVELOPER.**

**WE CHALLENGE THE STATUS QUO, INNOVATE, AND MOST IMPORTANTLY; DELIVER EXCEPTIONAL QUALITY PROJECTS THAT ALIGN WITH THE COMMUNITIES THAT SURROUND THEM.**

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**IF THIS SOUNDS LIKE YOU AND YOUR PERFECT ROLE, PLEASE GET IN TOUCH WITH US TODAY.**

**SEND US YOUR CV, ACADEMIC TRANSCRIPT & COVER LETTER OUTLINING WHAT YOU THINK YOU CAN BRING TO THE TEAM TO:**

**[PEOPLE@BEULAHINTERNATIONAL.COM](mailto:PEOPLE@BEULAHINTERNATIONAL.COM)**

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**WE HOPE TO HEAR FROM YOU SOON!**